

## Instructions for Completing the Materials, Photos/Images Release Form

Welcome to Greenfield Presbyterian Church Partners' Advertising. As a member of the church or a worshiper at one of our services, you are invited to post personal photos or other tasteful images on the church's website. Additionally, as a partner of this ministry, we have reserved a space for you to advertise your business. We encourage all of our partners to submit material(s) that you would like to have advertised on our website. All material included on the website must comply with the guidelines set by Greenfield Presbyterian Church.

Everyone who submits photos/images; advertisement or any other form of information to be used/displayed on the Greenfield Presbyterian Website must complete the release form:

You may complete the Release Form on-line or you can print the blank form and handwrite the information

1. Read the form completely
2. Print legibly or type Signer Name (the person signing the contract)
3. Print legibly or type business name if applicable.
4. Print legibly or type your phone number and email address
5. Print legibly or Type the Signer Name and date on the bottom of the second page
6. If for minor or incompetent print legibly or type name in the appropriate spot
7. If you completed the form on-line you must print the form to complete steps 8 and 9
8. Initial Page 1 and sign the form on Page 2
9. Mail the signed form to Greenfield Presbyterian Church  
PO Box 122, Waterford, MS 38685
  
10. Email the advertisement or photos to [partners@greenfieldpc.org](mailto:partners@greenfieldpc.org)

No photos or advertisements will be posted until release is received by the church.

Thank you for being a part of the partners' program. God bless you